

# Model trustee skills audit questionnaire

Name:

Date:

Occupation

1. What kind of expertise do you consider you can bring to the management committee?

Administration	<input type="checkbox"/>	Health & Safety	<input type="checkbox"/>
Book Keeping	<input type="checkbox"/>	History of the Sector	<input type="checkbox"/>
Business Planning	<input type="checkbox"/>	Human Resources/	<input type="checkbox"/>
Campaigning	<input type="checkbox"/>	Information Technology	<input type="checkbox"/>
Change Management/Restructuring	<input type="checkbox"/>	Insurance	<input type="checkbox"/>
Charity Law / Company Law	<input type="checkbox"/>	Interviewing	<input type="checkbox"/>
Committee Procedures	<input type="checkbox"/>	Legal	<input type="checkbox"/>
Complaints Procedures	<input type="checkbox"/>	Management/Management Systems	<input type="checkbox"/>
Conflict Resolution	<input type="checkbox"/>	Marketing	<input type="checkbox"/>
Consultancy	<input type="checkbox"/>	Media/PR	<input type="checkbox"/>
Customer Care	<input type="checkbox"/>	Networks/Alliances	<input type="checkbox"/>
Disability	<input type="checkbox"/>	Policy Implementation	<input type="checkbox"/>
Employment Law	<input type="checkbox"/>	Property	<input type="checkbox"/>
Equal Opportunities	<input type="checkbox"/>	Research	<input type="checkbox"/>
Financial	<input type="checkbox"/>	Risk Assessment	<input type="checkbox"/>
Fundraising	<input type="checkbox"/>	Strategic Planning and Training	<input type="checkbox"/>
Governance/Trustee responsibilities	<input type="checkbox"/>	Supervising Staff	<input type="checkbox"/>
Knowledge of the Community	<input type="checkbox"/>	Training	<input type="checkbox"/>

**Please give further details:**

What other experience or skills do you feel you offer?

Are there any areas of the charity's work you have a particular interest in and/or would like to become more involved in?

What motivated you to become a trustee of the charity?